

Dorr Township Library Board of Trustee Meeting

June 13th, 2016 6:30pm

Agenda:

Call to Order

Roll Call

Approval of Agenda (motion to approve)

Approval of the Minutes (motion to approve)

Treasurer's Report (motion to approve)

- credit card statement: \$ 1440.36

Public Comment:

Director's Report

- Programs: See newsletter - new newsletter is out through Summer Reading 2016, increased advertising, Binge Boxes are in circulation, book & movie bags are being added.

- Publicity: Facebook up to 1011 - library website, Twitter, Pinterest, Tumblr

- Meetings, workshops, etc.: LLC Board meeting and Advisory meeting, Emerging Leaders, Leadership Academy, ALA conference in June

- Building: addition - looking for additional funding possibilities

- Library Closures: Holidays, weather

- Volunteers: Teen group, additional volunteers are helping cover books, shelve, straighten shelves, etc.

- Lakeland, State and other library news: E magazines are live through Overdrive

- Patron comments/suggestions: continuing and being filled

- Other: Statistics (May 2016=3023 - vs. May 2015=2492), speaker for ALA conference in June

Trustee Update:

- Township Board Meeting -

Committee Reports: Personnel -

Old Business: Gale Courses (meeting next week), Ancestry.com (July), Carpet replacement bid

New Business: Policy manual: Pest Policy, updates to Competitive Bidding Policy, personnel manual: Travel policy and Fines policy (see yellow highlights). RFP

for weekly cleaning services (June 20st-July 8th), Advert. for Library Board member (14th-28th with interviews set for July 11th Board Meeting), Staff team building day
Adjournment